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RESOLUTION NO. _____

A RESOLUTION TO AUTHORIZE THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE LITTLE ROCK MUNICIPAL AIRPORT COMMISSION, TO PROVIDE AIRCRAFT RESCUE AND FIREFIGHTING SERVICES AT THE LITTLE ROCK NATIONAL AIRPORT; AND FOR OTHER PURPOSES.

WHEREAS, the City of Little Rock, Arkansas (“the City”) and the Little Rock Municipal Airport Commission (the “Commission”) desire to continue an Agreement to provide Aircraft Rescue and Firefighting Services at the Little Rock National Airport (“Airport”) – a service typically performed by the Little Rock Fire Department (“LRFD”);

WHEREAS, the Commission will reimburse the City for the actual personnel cost for each LRFD Employee assigned to the Airport, including all benefits; and,

WHEREAS, additionally, the Commission will pay the amount of One Hundred Twenty-Five Thousand Dollars (\$125,000.00) annually to cover Overtime/FLSA Pay for the personnel.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CITY OF LITTLE ROCK, ARKANSAS:

Section 1. The City Manager is authorized to enter into an Agreement with the Commission whereby LRFD will provide Aircraft Rescue and Firefighting Services at the Airport, said Agreement having been approved by the City Attorney and attached hereto as Exhibit A.

Section 2. The initial term of the Agreement shall be for a one (1)-year period, with an automatic extension for an additional term of one (1)-year.

Section 3. Severability. In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional were not originally a part of the resolution.

Section 4. Repealer. All laws, ordinances, resolutions, or parts of the same, that are inconsistent with the provisions of this resolution, are hereby repealed to the extent of such inconsistency.

ADOPTED: May 18, 2021

ATTEST:

APPROVED:

Susan Langley, City Clerk

Frank Scott, Jr., Mayor

1 **APPROVED AS TO LEGAL FORM:**

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4 **Thomas M. Carpenter, City Attorney**

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1 **Exhibit A**

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3 **AGREEMENT**

4 City of Little Rock and the Little Rock Municipal Airport Commission

5 This Agreement made the 1st day of August 2021, by and between the Little Rock Municipal Airport
6 Commission (“Commission”) and the City of Little Rock (“City”).

7 **WHEREAS**, the Commission desires to engage the City to provide Aircraft Rescue and Firefighting
8 Services at Little Rock National Airport (“Airport”); and,

9 **WHEREAS**, Commission wishes to utilize the service of the City to facilitate the Airport’s
10 compliance with 14 CFR Part 139 (“Part 139”); and,

11 **WHEREAS**, the City and the Commission agree to monitor staffing levels of the City of Little Rock
12 Fire Department (“LRFD”) personnel assigned to the Airport and adjust such staffing levels as needed
13 and as may be practical.

14 **NOW, THEREFORE, IT IS AGREED AS FOLLOWS:**

15 **I. TERM**

- 16 1. The initial term of this Agreement shall be for a one (1)-year period commencing on August
17 1, 2021.
- 18 2. The Effective Date of this Agreement shall be August 1, 2021.
- 19 3. Unless terminated by one of the parties hereto, this Agreement shall automatically extend for
20 an additional term of one (1)-year. In the event either party desires not to renew this
21 Agreement for an additional term, the non-renewing party shall provide ninety (90) calendar
22 days’ prior written notice of intent not to renew the Agreement to the appropriate contact
23 person of the other party listed in Section XV of this Agreement. If no such prior written
24 notice is given, this Agreement shall automatically be extended for an additional one (1)-year
25 term. In the event the term of this Agreement and any extension thereto should expire prior
26 to the execution of a new agreement, the Commission and the City agree the terms and
27 conditions of this Agreement shall remain in full force and effect until it is replaced by a new
28 agreement or this Agreement and any extension thereto is terminated as provided in
29 Paragraph 4 below.
- 30 4. Termination and Early Termination. Notwithstanding the Agreement Term set forth in
31 Paragraphs 1 and 3 above, this Agreement, and all performances and obligations required
32 hereunder, may be terminated by either party, at any time, with or without cause, for any
33 reason or no reason whatsoever, and without penalty, provided that the terminating party
34 provides the other party with written notice of termination no less than ninety (90) calendar
35 days prior to the date of termination.

1 **II. DUTIES**

2 **Aircraft Rescue and Firefighting Services Scope of Work.**

- 3 1. The City of Little Rock Fire Department (“LRFD”) agrees to provide firefighters in
4 accordance with Section III below to perform and maintain the Airport’s Aircraft Rescue
5 Firefighting function as outlined in 14 CFR Part 139.
- 6 2. LRFD Personnel:
- 7 a. Will be stationed at the Airport twenty-four (24) hours a day, seven (7) days a week.
- 8 b. Will perform scheduled duties as outlined in Part 139 to include fuel farm/truck
9 inspections.
- 10 c. Will respond to all incidents as mandated by Part 139.
- 11 d. Will provide such other duties or services as agreed to between the Airport’s
12 Executive Director, or his/her designated representative, and the LRFD Fire Chief, or
13 his/her designated representative, which shall be memorialized by written addendum
14 to this Agreement.

15 **III. STAFFING**

- 16 1. The Airport Certification Manual, as amended from time to time, is the source for the FAA-
17 approved minimal staffing that is based on the ARFF index established for LIT in accordance
18 with Part 139 (Attachment A, which is attached hereto and incorporated herein). Staffing
19 levels to achieve coverage seven (7) days per week, 365 days/year will be based on the
20 number of positions requiring coverage during the hours of operation, as identified by the
21 Commission. LRFD will ensure a minimum of three (3) Firefighters are on shift at all times,
22 unless directed to change this minimum by the Airport’s Executive Director (“Executive
23 Director”). In the event that the ARFF Index changes, requiring more Firefighters, the
24 Airport Executive Director will notify the Fire Chief and the City Manager that there is a new
25 Federal Mandate requiring the modification of the minimum staffing. The Fire Chief and the
26 City Manager agree to meet all Federal Mandates and deadlines related to ARFF staffing
27 levels.
- 28 2. The Commission has sole discretion and may change the number or types of staffing
29 positions by providing the City with no less than sixty (60) days written notice of said
30 changes and the Commission will adjust the compensation in Section IV accordingly. The
31 City shall maintain the staffing levels identified by the Airport’s Executive Director with
32 qualified personnel selected at the City’s sole discretion with concurrence by the Airport’s
33 Executive Director. The City and the Commission agree that scheduled overtime of 12-hours
34 per position per twenty-seven (27)-day work period as allowed under the Fair Labor
35 Standards Act (FLSA) may be necessary to meet the required staffing levels. The City will

1 invoice Commission on a monthly basis for scheduled overtime as described in Sections IV
2 and V.

3 3. Little Rock Fire Department

4 a. A Shift - (twenty-four (24) hours per day)

5 1 Captain

6 3 Engineers

7 b. B Shift - (twenty-four (24) hours per day)

8 1 Captain

9 3 Engineers

10 c. C Shift - (twenty-four (24) hours per day)

11 1 Captain

12 3 Engineers

13 4. During the term of this Agreement, LRFD shall assign an Airport Liaison at no cost to the
14 Commission to coordinate all operational, training and financial related matters, thereby
15 providing the Airport with a single point of contact to resolve all matters.

16 5. The City shall be responsible for ensuring that the recommended LRFD Personnel meet the
17 ARFF qualifications set forth by the Federal Aviation Administration in Part 139. The City
18 shall have primary supervisory authority over the Little Rock Fire Department personnel
19 located at the Airport. The City also acknowledges the Airport Executive Director has the
20 right to request that any LRFD Personnel assigned to the Airport be removed. Any such
21 request shall be in writing to the City and shall provide the underlying rationale for the
22 request. The City further acknowledges that the City shall immediately review any such
23 written request by the Executive Director and shall resolve any personnel issues in a timely
24 manner, in good faith, and to the Executive Director's satisfaction.

25 6. LRFD Personnel provided by the City under this Agreement shall be considered employees of
26 the City. Notwithstanding anything contained in this Agreement or in any attachments to this
27 Agreement to the contrary, LRFD Personnel shall at all times, be subject to the Policies and
28 Procedures of LRFD and the Little Rock Civil Service Commission. The City shall be solely
29 responsible for the selection of LRFD Personnel to be located at the Airport. The City shall
30 be solely responsible for the scheduling of such City personnel located at the Airport. The
31 performance, discipline, or termination of any LRFD Employee will be handled by the City
32 in accordance with the City's Policies and Procedures. The City and Commission agree that
33 issues relating to leave under this Agreement will be addressed in accordance with the City's
34 Administrative Personnel Policy and Procedure Manual.

- 1 7. The Commission, at its sole discretion, may add and fund a Division Chief to perform the
2 Airport Liaison duties outlined in Paragraph 4 of this section and other duties determined by
3 the Commission in concurrence with LRFD. Should the Airport decide to add a Division
4 Chief, that position will be a stand-alone forty (40)-hour per week position and will not be
5 back-filled during any scheduled or unscheduled absences. The Fire Chief will make the
6 selection of the candidate to fill this position and meet with the Airport's Executive Director
7 prior to the selection. This position will be a salaried position with duties that classify it as
8 exempt from FLSA, or any type of Overtime Pay.

9 **IV. BUDGET/COMPENSATION**

- 10 1. On or before June 1st of each year, the City will provide for the Executive Director's review
11 and approval, an itemized list of all equipment, supplies, vehicles and training needed to
12 perform the outlined services as it relates to aviation safety and disaster preparedness for the
13 following budget year. The Commission will not pay for unbudgeted items, including
14 unbudgeted overtime, without prior written approval of the Executive Director, or his/her
15 designee.
- 16 2. The Commission shall, at no cost to the City, provide an ARFF Fire Station at the Airport for
17 the use of LRFD Personnel stationed at the Airport.
- 18 3. The Commission will reimburse the City for the actual personnel cost for each LRFD
19 Employee assigned to the Airport as follows:
- 20 a. Regular Pay: On August 1st of each year of this Agreement, the City will provide the
21 Commission with the City's actual annual cost to fill each Captain, Engineer, and
22 Chief (if applicable) assigned to the Airport, including all benefits, and the
23 Commission will pay 1/12th of that cost on a monthly basis for each employee
24 assigned to the Airport. Salaries and benefits for LRFD shall be based on the most
25 applicable and most current Personnel Model. The present Personnel Model is
26 itemized in Attachment B, attached hereto and incorporated herein.
- 27 b. Overtime/FLSA Pay: The Commission shall approve an Annual Overtime Budget to
28 cover Overtime/FLSA Pay of One Hundred Twenty-Five Thousand Dollars
29 (\$125,000.00) in a calendar year, and the Commission will pay 1/12th of that cost on
30 a monthly basis. All payments under this section categorized as Overtime/FLSA Pay
31 include, but are not limited to: Additional Hours, FLSA Premium, FLSA Premium
32 over 216, Holdovers and ADD-LOPFI. Any overtime exceeding One Hundred
33 Twenty-Five Thousand Dollars (\$125,000.00) shall be at the sole expense of the City.

34 The City shall submit monthly invoices as shown in Attachment C, which is attached hereto
35 and incorporated herein, to Director of Finance, Little Rock National Airport, One Airport

1 Drive, Little Rock Arkansas 72202-4489. The Commission shall pay each Airport Executive
2 Director approved invoice within forty-five (45) calendar days of receipt of the invoice. The
3 Commission agrees to pay all reasonable and necessary ARFF related expenses to operate,
4 train, and maintain a high level of proficiency and preparedness at the Airport. Expenses
5 include, but are not limited to, the following:

- 6 a) Repairs to the ARFF Trucks
- 7 b) Fuel for ARFF Trucks
- 8 c) Proximity suits, initial issue and replacement beyond their useful life
- 9 d) Aqueous Film Forming Foam
- 10 e) Purple K
- 11 f) Refilling nitrogen bottles
- 12 g) Repairs to the ARFF Building
- 13 h) Initial ARFF Training Course for Firefighters scheduled for permanent
14 ARFF duties
- 15 i) Initial/Advanced ARFF Training for Captains scheduled for permanent
16 ARFF assignment

17 4. LRFD acknowledges that the Commission will make necessary repairs to the ARFF Station
18 utilizing funding received from the FAA. The Airport staff will work closely with LRFD
19 staff to identify all construction activities, coordinate phasing, and determine project priorities
20 to ensure minimal disruption to daily ARFF activities. These construction activities include,
21 but are not limited to the following:

- 22 • Roof replacement
- 23 • HVAC repairs/replacement
- 24 • Mold removal
- 25 • Repair/remodel of sleeping quarters
- 26 • Repair/remodel of kitchen area

- Repair/remodel of locker rooms and showers

5. LRFD and Commission agree all expenses are to be budgeted, and further agree LRFD will submit ARFF Budget Requests in June of each year to the Commission's Director-Operations for the succeeding year. Commission agrees to all reasonable and necessary budget requests, based on budget guidelines as established by the Executive Director. LRFD further acknowledges that any budget request is not approved until the budget is approved by the Airport Commission.

6. The City will incur all costs for procurement and maintenance of uniforms and radios and any items not listed in Section IV, Paragraph 5.

V. OVERTIME

LRFD is responsible for managing overtime and scheduling all ARFF Personnel. LRFD will make every effort to ensure a minimum of three (3) individuals are on shift at all times.

The Commission's Overtime/FLSA obligation is outlined in Section IV, Paragraph 3b of this Agreement.

VI. TRAINING

In addition to compliance with minimum training qualifications pertaining to all personnel assigned to the Airport, those employees of the City will complete an Airport approved training program that includes, but is not limited to the following:

- Airfield Driver's Training
- AOA/SIDA Security Training
- Surface Movement Guidance Control System Training

Copies of FAA-required training documents will be made available by the City to the Airport upon completion of all initial/recurrent training required by Part 139.

VII. FACILITIES AND EMPLOYEE PARKING

The Commission will provide employee parking to the LRFD Personnel stationed at the Airport at no charge to the City or the employee.

VIII. VEHICLES

1. Commission Owned Vehicles.

- a. At the Commission's sole cost and expense, the Commission will maintain all four (4) Commission-owned ARFF Trucks provided for LRFD's exclusive use at the Airport and the Commission will provide the fuel to operate these vehicles. In accordance with Section III, Paragraph 1, should the FAA ARFF Index necessitate reduction of equipment, Commission shall have the sole discretion to determine how to utilize or dispose of any vehicles exclusively utilized by the City for ARFF purposes.

- b. The City shall maintain, at the City's sole cost and expense, all specialized equipment installed in said vehicles by the City or LRFD.
- c. In the event a Division Chief position is created, the Commission will provide at the Commission's sole cost and expense, a vehicle to be utilized solely by that Division Chief for that Division Chief's exclusive use at the Airport and for business use only.
- d. LRFD will provide painting of the Division Chief vehicle with a logo that includes the Little Rock National Airport insignia in the design. LRFD will furnish light bars, radios and other ancillary devices for the Division Chief vehicle at the City's sole cost and expense. The Commission will maintain the Division Chief vehicle at the Commission's sole cost and expense.

IX. TECHNOLOGY

The City will provide and maintain all LRFD Radio and Computer Equipment supplied to personnel assigned to the Airport. The Commission will provide and maintain all telephone equipment required for LRFD activities at the Airport, at no cost to the City.

X. COMMUNICATIONS/REPORTS

1. The City and Commission will endeavor to cooperate with each other concerning the provision of information on an as needed basis. All matters regarding contact with the TSA/FAA will be handled by or in coordination with the Commission's Director-Operations.
2. Copies of Operational Reports prepared by LRFD will be given upon request to the Commission's Director of Operations.
3. The City shall maintain all financial and employment records concerning the performance of services by the City under this Agreement for the term of this Agreement and for a period of five (5) years following the termination or expiration of this Agreement and any extensions thereto.

XI. MEETINGS

During the term of this Agreement and any extensions thereto, monthly meetings may be held between the City and the Airport's Executive Director to review the City's performance of Duties and Staffing under this Agreement. Such meetings will be set at the discretion of the Airport's Executive Director or his/her designated representative or the City Manager or his/her designated representative, or as required by the LRFD Chief.

XII. CUSTOMER SERVICE

When assigning personnel to the Airport, the City will consider the need for positive customer service relationships with tenants and the general public. The City will review positive or negative input received from Commission, Airport tenants, Airport Management, and the public.

1 **XIII. RELATION OF THE PARTIES**

2 The City is retained by the Commission only for the purposes and to the extent set forth in
3 this Agreement and the City’s relationship to the Commission shall, during the term of this
4 Agreement, be that of an Independent Contractor. The Commission shall not withhold, from
5 sums becoming payable to the City hereunder, any amounts for State or Federal Income Tax, or
6 for FICA (Social Security) Taxes, during the term of this Agreement. The personnel provided by
7 the City shall not be considered as having an employee status or as being entitled to participate in
8 any plans, arrangements, or distributions by the Commission pertaining to or in connection with
9 any pension, bonus, profit sharing, or other benefit extended to Commission’s own employees.
10 LRFD Personnel at the Airport shall at all times be and remain employees of the City of Little
11 Rock.

12 **XIV. PROFESSIONAL RESPONSIBILITY**

13 Nothing in this Agreement shall be construed to interfere with or otherwise affect the
14 rendering of services by the City in accordance with their employee’s independent and
15 professional judgment. The personnel assigned by the City shall perform their services
16 substantially in accordance with the City of Little Rock Administrative Personnel Policy and
17 Procedure Manual and LRFD Rules and Regulations.

18 **XV. NOTICE**

19 Any notice required to be given hereunder shall be deemed given on the 3rd business day
20 following mailing of any such notice postage paid, to the address herein set out.

21	Executive Director	City Manager
22	Little Rock National Airport	City of Little Rock
23	One Airport Drive	500 West Markham Street
24	Little Rock AR 72202	Little Rock AR 72201
25		
26		with copy to
27		Fire Chief
28		Little Rock Fire Department
29		624 South Chester Street
30		Little Rock Arkansas 72201

31 **XVI. WAIVER**

32 The failure of either party to enforce at any time, or for any period of time, the provisions
33 hereof shall not be construed as a waiver of such provisions or of the rights of such party to
34 enforce each and every provision contained herein. No Commission payment to the City for
35 services performed under this Agreement shall be construed as a waiver of any rights under this
36 Agreement

1 **XVII. SEVERABILITY**

2 In the event of any judicial determination that any portion of this Agreement is invalid and
3 unenforceable, the invalidity or unenforceability of any particular provision shall not affect the
4 other provisions of this Agreement and this Agreement shall be construed in all respects as if such
5 invalid or unenforceable provisions were omitted.

6**XVIII. GOVERNING LAW**

7 This Agreement shall be construed in accordance with the substantive and procedural laws of
8 the State of Arkansas.

9 **XIX. NON-DISCRIMINATION**

10 The Commission agrees to comply with all applicable federal and state laws and regulations
11 regarding non-discrimination in the performance of all activities required by this Agreement, and
12 specifically agrees to not discriminate against any individual on the basis of race, color, creed,
13 religion, sex, disability, gender, age, national origin, marital status, sexual orientation, gender
14 identity, genetic information, or veteran's status, including, without limitation, Little Rock, Ark.,
15 Rev. Code § 2-2 (1988), the City's Non-Discrimination Ordinance.

16 **XX. TITLE VI CIVIL RIGHTS ACT IMPLEMENTATION AND ASSURANCES**

17 The Commission, and its sub-contractors, sub-recipients, sub-grantees, successors,
18 transferees, or assignees, shall comply with:

- 19 (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252) and
20 its applicable Federal Statutory, Regulatory Authorities, other pertinent directives,
21 circulars, policy, memoranda, and guidance prohibiting discrimination on the basis of
22 race, color, national origin, age, sex, and disability and give assurance that it will
23 promptly take any measures necessary to ensure such compliance; and,
24 (b) All applicable provisions governing the City of Little Rock's and applicable Federal
25 Department's or Agency's access to records, accounts, documents, information,
26 facilities, and staff; and,
27 (c) Any program or compliance reviews, or complaint investigations, or both, conducted
28 by the City, or Federal Department or Agency; and,
29 (d) Record retention and reporting requirements, maintain and preserve all project
30 records for a minimum of five (5) years and all requests for documents and materials
31 in a timely, complete, and accurate manner; and,
32 (e) All other reporting, data collection, and evaluation requirements, as required by the
33 City, prescribed by law, or detailed in program guidance.

1 **XXI. MISCELLANEOUS**

- 2 1. The City and the Commission acknowledge that the other party is a governmental entity, duly
- 3 organized under the laws of the State of Arkansas, and that each party relies on tort
- 4 immunity. Accordingly, additional insurance shall not be required by either party as a
- 5 condition of this Agreement.
- 6 2. The City and the Commission are each responsible for their own legal defense costs and fees
- 7 for the discretionary acts of their own employees.
- 8 3. Any modifications to this Agreement, or any attachments incorporated herein, shall be in
- 9 writing, signed by all parties thereto.
- 10 4. The parties agree and represent, as a material representation concerning this Agreement, that
- 11 the persons executing this Agreement have full authority to do so and, in doing so, to bind
- 12 their respective entity to fulfill the covenants and obligations set forth in this Agreement.
- 13 5. This Agreement shall be executed in the original and any number of executed copies. Any
- 14 copy of this Agreement so executed shall be deemed an original and shall be deemed
- 15 authentic for any other use.
- 16 6. The terms and conditions of this Agreement shall be binding upon the parties hereto, their
- 17 respective heirs, executors, administrators, successors, and assignees.
- 18 7. This Agreement and the documents referenced or incorporated herein contain the complete
- 19 and entire agreement of the parties respecting the transactions contemplated herein, and
- 20 supersede all prior negotiations, agreements, representations, and understandings, if any,
- 21 among the parties regarding such matters. All prior or contemporaneous agreements,
- 22 understandings, and statements, oral or written, are merged into this Agreement.

23 **IN WITNESS WHEREOF**, the parties have hereunto set their hands and seals the day and year first
24 above written. Signed, sealed and delivered in the presence of:

25 **LITTLE ROCK MUNICIPAL AIRPORT COMMISSION:**

26
27 **By:** _____
28 **Bryan Malinowski, Executive Director**
29

30 **By:** _____
31 **Witness**

32
33 **Name:** _____

34
35 **Title:** _____

36 **CITY OF LITTLE ROCK, ARKANSAS:**

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By: _____
Bruce T. Moore, City Manager

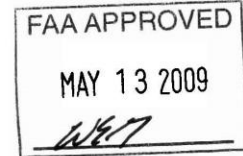
ATTEST

By: _____
Susan Langley, City Clerk

Date: _____

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Attachment A



Section 10.05 Protective Clothing

Each firefighter is equipped with a proximity suit consisting of an aluminized jacket, pants, gloves, and firefighter's boots. Type and number of air packs available on each vehicle is shown in Section IX. Air packs contain a redundant dual pass reducing system.

Section 10.06 ARFF Personnel

There are four (4) firefighters assigned to each shift with a minimum of two (2) rescue and firefighting personnel on duty during air carrier operations. This number assures that ARFF personnel can meet response times and minimum agent discharge rates as required by 14 CFR Part 139 and this Manual.

Little Rock Fire Department Engine Four is located within a 5 minute response time of the airport and has ARFF trained personnel assigned to each shift. Standing protocol is for Engine Four to be dispatched to the airport during any alert involving a Part 139 air carrier.

All Little Rock Fire Department employees stationed at the airport are trained in basic life support. In addition, Metropolitan Emergency Medical Services (MEMS) provides basic and advanced life support for the airport. MEMS is contacted by the Little Rock Fire Department as needed. MEMS is automatically dispatched to the airport during any alert involving a Part 139 air carrier.

Section 10.07 Response Capability During Air Carrier Operations

The Airport fire department will respond to each emergency, for which procedures have been established in the Airport Emergency Plan, during periods of air carrier operations and will demonstrate compliance with response requirements when requested by the FAA. Within three minutes from the time of notification, at least one required vehicle can reach the midpoint of the farthest runway serving air carriers from the its assigned post, or any other specified point of comparable distance on the movement area which is available to air carriers, and begin application of agent. Within four minutes from the time of notification, all other vehicles can reach the same point from their assigned post and begin application of agent.

Section 10.08 Index Increase/Decrease Procedures

If an increase in the average daily departures or the length of air carrier aircraft would result in an increase in the Index required by 14 CFR Part 139, the Airport

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Attachment B

Salaries and benefits are based on the 2021 Personnel Model for LRFD Employees assigned to the Little

1 Rock National Airport. Overtime rates shall be calculated from these figures. Note that overtime rates
2 vary greatly based upon the individual employee's benefit package. This attachment is not inclusive of
3 other LRFD Employees who may be called upon for shift coverage.
4

5	Employee	Annual Salary	Benefits	Total Cost
6	Captain	\$74,260	\$33,535	\$107,795
7	Captain	\$74,260	\$33,445	\$107,705
8	Captain	\$74,260	\$33,445	\$107,705
9	Engineer	\$65,039	\$32,415	\$97,454
10	Engineer	\$65,039	\$30,463	\$95,502
11	Engineer	\$65,039	\$31,847	\$96,886
12	Engineer	\$65,039	\$29,676	\$94,715
13	Engineer	\$65,039	\$30,736	\$95,775
14	Engineer	\$65,039	\$30,670	\$95,709
15	Engineer	\$65,039	\$30,185	\$95,224
16	Engineer	\$65,039	\$29,298	\$94,337
17	Engineer	\$65,039	\$29,223	\$94,262
18	Division Chief	\$83,166	\$36,348	\$119,514

19 * Vacant position(s) will not be paid and shall not be billed unless filled

20 The Annual Total Cost of One Million, Three Hundred Two Thousand, Five Hundred Eighty-Three
21 Dollars (\$1,302,583.00) will be paid in twelve (12) monthly installments.

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32 **Attachment C**

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[Date]

Director of Operations
Little Rock National Airport
#1 Airport Drive
Little Rock, AR, 72202-4489

Dear Director of Operations:
Enclosed is the monthly billing to cover salary and benefit cost for services provided [Month/Year] to the airport by the City of Little Rock for ARFF Services.
The calculations are as follows:

Fire (1/12 of filled positions listed on attachment A)	\$	-
Fire (1/12 of Commission approved overtime in Section IV, Paragraph 3.)		
Additional Commission approved overtime	\$	-
Additional Commission approved expenses	\$	-
Invoice Total	\$	-

Please mail the check to the City of Little Rock, Finance Department, Room 338, Little Rock, AR, 72201. Should you have any questions or need additional information, please contact me at (501) 371-4542.

Sincerely,
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